

CGYFL Athletic Director

Dedication

The Athletic Director must give up personal time and attend meetings that benefit the players and football program. He / She generally has excellent organizational and communication skills needed to work with the CGYFL Football Board Members. The Athletic Director can not hold any coaching position within the league, so He / She may be accessible to oversee the running of the league.

Duties

The Athletic Director shall assist the President in any matter concerning the CGYFL with the federation in which they are participating in. The President will need to attend any and all meetings with the Federation in which the league is participating under.

The Athletic Director or his/her designee shall be available during all scheduled league play, or on field disputes, the Athletic Director will relay board decision to the appropriate parties.

The Athletic Director, will attend all meetings of the CGYFL and will be a voting member of the CGYFL Football Board.

The Athletic Director shall be responsible in making sure that all Coaches and volunteers of the association who comes into direct interaction with any of the participants (kids) have the necessary CGYFL certifications.

The Athletic Director shall make sure that all association volunteers wear their badges clearly visible at any and all CGYFL functions up to and including practices, games, etc.

The Athletic Director shall assist the President in acquiring practice and game fields.

The Athletic Director will work along with the equipment manager that all equipment is maintained and will keep a copy of the annual equipment inventory.

The Athletic Director shall monitor all practices in all divisions and provides assistance when requested or needed, communicate League schedule information to Coaches and Executive staff, and assist in maintaining and publishing on website a consistent list of disciplinary actions for infractions that negatively impact CGYFL

The Athletic Director shall hold regular coach's meetings with each team's head coach, offensive coordinator, and defensive coordinator to keep the coaches abreast of any rule changes and football concerns. He /She shall be responsible for direction and maintenance of the league's Heads Up program and shall solicit support as needed to successfully execute the league's Heads Up program.

The Athletic Director shall oversee all aspects of practice including the performance of the coaches; all coaching staff is following the Coach's Code of Conduct, and adherence to all safety regulations.

The Athletic Director along with the President shall assist the Executive Board in the implementation of all coaches and provide proper training of coaches. This includes the certification of all coaches in Heads Up football and CPR certification and will provide the league secretary all the proper paperwork of all coaches.

The Athletic Director's input and voting should reflect the majority wishes of the Football coaching staff. He/She will help make final decisions regarding the number and size of football teams and help make final decisions regarding the placement of players on teams.