

CGYFL Equipment Manager

Dedication

The Athletic Director must give up personal time and attend meetings that benefit the players and football program. He / She generally has excellent organizational and communication skills needed to work with the CGYFL Football Board Members. The Equipment Manager can not hold the position of Head Coach so that they can be available during practices and games for urgent equipment maintenance and or replacement.

Duties

The Equipment Manager shall be responsible for direction and maintenance of all the league's equipment.

The Equipment Manager shall solicit support as needed to successfully execute the league's equipment program.

The Equipment Manager shall provide regular status reports to the Tackle and Executive Board Members.

The Equipment Manager along with two the athletic director and league president will inspect all equipment for safety and serviceability prior to the league season and report findings to the Executive Board.

The Equipment Manager shall coordinate the reconditioning of helmets as needed.

The Equipment Manager shall make recommendations to the Executive Board by January 31st for new equipment purchases for the coming season.

The Equipment Manager will be responsible for making sure the league is equipped with all the necessary equipment to insure the success of the tackle football league.

The Equipment Manager shall inventory all league equipment before and after the season and give report to Executive Board.

The Equipment Manager shall issue and recover from all Head Coaches all league equipment.

The Equipment Manager will be responsible for seeing all head coaches attend the annual Heads Up safety training program provided by the NFL along with the equipment manager.

The Equipment Manager is responsible for being trained in properly fitting all players with all the league equipment.

The Equipment Manager will submit all invoices to the league treasurer for payment of goods.